



# North Iowa School Bus Policy

## Safety

**Safety** is the primary concern for every child that rides a North Iowa Community School bus or small vehicle. Therefore, every precaution will be taken to make sure each child arrives at their destination safely. This can only be accomplished if we have the cooperation of both student and parent.

Driving a school bus is difficult and demanding task. The attention of the driver must be on the driving task at all times, deviation from this task could endanger the safety of all passengers. It is absolutely necessary that students assume responsibility for their behavior, and any infractions of procedures necessary for the safe transportation of students be reported immediately to the appropriate supervisor/principal.

The following guidelines will be used to ensure the safe and efficient operation of our buses.

## Elementary Students

If an elementary student is to leave school by means other than his/her regular arrangement, a note to the teacher and driver from the parent will be necessary. The note should explain where the child is to go and how she/he is going to get to that location.



## Regulations

### Regulations Governing Pupils Riding the School Bus

1. Students are under the authority of the school bus driver.
2. Students shall be on time.
3. Students shall remain seated while the bus is in motion.
4. Students will not swear.
5. Students will not take or destroy the property of another school bus rider.
6. Students will talk in a normal voice and not shout at other riders or the driver.
7. Students will enter the school bus and go directly to their seat and will remain in the seat until leaving the bus.
8. Students will not deface or destroy school property.
9. Students will keep their feet on the floor and not on any portion of the bus seat.
10. Students will not threaten or strike another student.
11. Students will keep hands, arms, and heads inside the bus at all times.
12. Students will not throw or spit items on the bus or out the bus windows.



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### Bus Policy:

Safety

Regulations

Elementary Students

Unacceptable Behavior

Consequences

# Unacceptable Behavior

The following list of behaviors shall not be permitted on the North Iowa Community School buses. This list shall include but is not limited to the following:

- Hitting
- Profanity
- Assault
- Vandalism
- Insubordination
- Loud noises
- Fighting
- Spitting
- Out of seat
- Throwing objects

- Obstructing aisles
- Hanging out window
- Possess/use weapon
- Possess/use tobacco
- Posses/use of illegal item/substance

If the infraction/behavior is a violation of the law, the proper authorities shall be notified and all riding privileges for the student shall be suspended for a period up to and not to exceed the remainder of the school year. If the infraction results in property damage, restitution must be paid or a plan for restitution must be agreed upon before riding privileges are reinstated.



## Consequences

**First Offense:** Driver conferences with the student, identifies the infraction, and gives a verbal and/or written warning.

**Second Offense:** Driver conferences with the student, identifies the infraction, and writes the behavior referral with copies given to the parents(s) and the appropriate administrator. The administrator shall contact the parent(s) by letter or phone.

**Third Offense:** Driver conferences with the student, identifies the infraction, and writes the behavior referral with copies given to the parents(s) and the appropriate administrator. The administrator shall contact the parents(s) by letter or phone, reviews the incident, and may suspend the student's riding privileges for a period not to exceed five (5) days.

**Fourth offense:** Driver conferences with the student, identifies the infraction, and writes the behavior referral with copies given to the parents(s) and the appropriate administrator. The administrator shall contact the parents(s) by letter or phone. The administrator may suspend the student's riding privileges for up to fifteen (15) days with proper due process/procedures, hearing and review by the Board of Edu-

cation, administration, student, parents, and legal authorities, if necessary.

**Any succeeding violation of the policy shall result in suspension of all riding privileges for a period not to exceed the remainder of the school year.**

**If a student performs an act jeopardizing the safe operation of the bus and/or endangers the safety of others on the bus, the administrator may suspend the student from riding the bus the next morning. The administrator must notify the parent(s) of this action that day. A written report shall also be completed and filed properly. Riding privileges shall not be reinstated until a conference is held with the driver, parent(s), student, and appropriate administrator.**

### School Board Policy—Code No 711.2R2

The North Iowa Community School District Board of Directors has authorized the use of video cameras on school district buses. The video cameras will be used to monitor student behavior to maintain order on the school buses to promote and maintain a safe environment. Students and parents are hereby notified that the content of the videotapes may be used in a student disciplinary proceeding. The content of the videotapes are confidential student records and will be retained with other student records. Videotapes will only be retained if necessary for use in a student disciplinary proceeding or other matter as determined necessary by the administration. Parents may request to view videotapes of their child if the videotapes are used in a disciplinary proceeding involving their child.

